**Wellspring West Sussex**

**Minutes of Annual General Meeting**

**Wednesday 19 September 2018**

**Present**: Lizzie, Bernie, Debbie, Chris, Nick and Lesley from Fit Well and Connected

**Apologies**: Adam, Carole, Lorna,

**Minutes of Last AGM**

The minutes of the last AGM held on Wednesday 25 October 2017, were agreed as correct and proposed by Chris North and seconded by Debbie Newson.

**Matters Arising -** None

**Chairperson’s Report**

Lizzie presented her report. The main activities of the organization during this year were the newsletter and Lizzie’s Craft Club. There were 2 editions of the newsletter in 2017, Get Active and Mind Matters. The first one also included Lizzie’s article on ’20 years of Wellspring’ which showed how the organization has grown since it was founded in 1996. The second edition focused on mental health in young disabled people and contained details of support networks available for parents, children and young people. There was also information on the ‘Wheely Wonders’ project to offer inclusive family days at the smallholding in Chichester, which has been growing steadily since it began in July 2017 following and it is hoped that funding can be secured to offer these days free to families with disabled children. The day consists of a morning of Forest School activities followed by a picnic lunch and then an afternoon session of Lizzie’s Craft Club.

The website and Facebook page also provided information and details of events in the county. The website receives 30-40 visits per month and the Facebook page has 119 people who like it. We received £100 from Horsham Lions Club to pay for one year of our website hosting.

Lizzie's craft club continues to flourish and Wellspring were able to fund 13 places for children with special needs and their siblings, with the help of funding of £350 from the Thornton Trust and £115 in quiz winnings from the team in Worthing. All the children enjoyed the activities and were also able to enjoy themselves in an integrated group with other children.

**Treasurers Report**

Income for the period to 31 March 2018 was £3203.17

Expenditure was £2668.27

The restricted funds are as follows:

Lizzie’s Craft Club £368.95

Reserves £1267.81

Income came from Horsham Lions Club(£100), John Wiley and Son (£250), West Sussex Travel Society Charity (£1000), Bognor Hotham Rotary (£500), Rowen Bentall Charitable Trust (£250), Thornton Trust (£750), Easyfundraising (£27.13), Localgiving (£61.04), donations (£165) and adverts (£100).

Expenditure was mainly on producing the newsletter, maintaining the website and Lizzie’s Craft Club.

**Appointment of Independent Examiner**

Mrs S Williams was asked to look at the accounts for 2016/17 and 2017/18. This is not strictly necessary because our annual income was less than £10,000 for each year but it is good practice. Both sets of figures were agreed.

**Election of Committee**

The trustees are Lizzie Baily, Lorna Schmidt and Debbie Newson who are all signatories on the bank account. The remaining Committee members Bernie Daly, Adam Gellibrand and Chris North all agreed to continue and were all re-elected en bloc as proposed by Lizzie Baily and seconded by Debbie Newson.

Officers are as follows: Chairperson Lizzie Baily

Treasurer/Secretary Debbie Newson

**Review of Safeguarding Policy**

The policy has been updated and was reviewed by the committee members.

Lizzie was congratulated on her report and thanked for all her hard work producing the newsletter and maintaining the website, also for the enthusiasm and enjoyment that she brings with her Craft Club activities and the Wheely Wonders Family Days.

DN 19/09/2018

Attached are copies of the Annual Report and Income and Expenditure 2018