**Wellspring West Sussex**

**Minutes of Annual General Meeting**

**Wednesday 13 November 2019**

**Present**: Carole, Chris, Debbie, Lizzie

**Apologies**: Adam, Lorna,

**Minutes of Last AGM**

The minutes of the last AGM held on Wednesday 19 September 2018, were agreed as correct and proposed by Chris North and seconded by Debbie Newson.

**Matters Arising -** None

**Chairperson’s Report**

Lizzie presented her report. There were 2 editions of the newsletter produced, Issue 1 Travel and Tourism, and Issue 2 Transition. The Wheely Wonders Family Days were a great success and continue to grow with new families attending, and Lizzie’s Craft Club also continues to flourish. We were fortunate to get help with an application to the National Lottery Community Fund and purchased equipment to be used by the music and poetry projects that were also part of the funding.

**Treasurers Report**

Income for the period to 31 March 2019 was **£14095.03**

Expenditure was **£8910.33**

The restricted funds are as follows:

FTF Poetry £1000

Lizzie’s Craft Club £ 320.95

Music Workshops £2000

Wheely Wonders £1401.66

Reserves £2098.85

Income came from

Friarsgate Trust - £2000

Shanly Foundation - £1600

Awards for All, now National Lottery Community Fund - £9900

Thornton Trust - £500

Easyfundraising - £50.03

Donations - £45

The main expenditure was on equipment for the music and poetry workshops followed by the Wheely Wonders Family Days and the newsletter.

**Project Reports** – See Committee meeting minutes

**Appointment of Independent Examiner**

Mrs S Williams was asked to check the accounts. It was noted that there was a discrepancy in an invoice from the Woodland Wonders Forest School dated14 September 2018. The invoice had been added up incorrectly and was for £238, it should have been for £228, however the higher amount had been paid. It was agreed that Wellspring WS would not try to recover the additional £10.

**Election of Committee**

The trustees are Lizzie Baily, Lorna Schmidt and Debbie Newson who are all signatories on the bank account. The remaining Committee members Adam Gellibrand and Chris North all agreed to continue and we are delighted to add Carole Beaty to the Committee. The election of Committee members was proposed by Lizzie Baily and seconded by Debbie Newson.

Officers are as follows: Chairperson Lizzie Baily

 Treasurer/Secretary Debbie Newson

It was noted that sadly it had not been possible to contact Bernie Daly since her phone call to Lizzie in December 2018 where she stated that she did not feel able to continue to be involved with Wellspring WS as she felt that she was not contributing enough. Everyone expressed sadness over this, her enthusiasm will be missed. It was agreed that a card will be sent with best wishes from everyone at Wellspring WS.

Lizzie was thanked for all her hard work producing the newsletter and maintaining the website and congratulated on her comprehensive report. She was also congratulated on the success of her Craft Club and the Wheely Wonders Family Days, both of which continue to flourish.

DN 13/11/19

Attached are copies of the Annual Report and Income and Expenditure 2019